



**JUNIOR LEAGUE OF  
OCALA**

*Women building better communities*

## **“Done in a Day” Projects Project Application**

### **Project Application**

In addition to its on-going community service projects and the Junior League of Ocala annually undertakes four to six projects that are “Done in a Day”. For each “Done in a Day” project, a group of six to twelve Junior League members assist local organizations or social service agencies through hands-on volunteer work and financial support. Typical projects include assistance with painting, gardening, special events or physical improvements. Most projects are scheduled over a time span of a one-day period on a Saturday or Sunday, although events can be scheduled on a weekday evening. Funding of up to \$500 is available and must be specifically related to the project described on the application. Requests must include the need for volunteers; requests for funding only are not accepted.

### **Focus on Women & Children’s Advocacy**

The Junior League of Ocala focuses its efforts on women and children's advocacy. The Junior League of Ocala believes that women and children deserve to be empowered through quality opportunities in order to thrive and to be contributing members of our community. These opportunities should develop the whole person socially, emotionally, physically, as well as academically. Applications for “Done in a Day” Projects should support this focus area.

### **Please submit all applications for projects to:**

The Junior League of Ocala  
Attention: Done in a Day Projects  
Post Office Box 5954  
Ocala, Florida 34478  
Email: [juniorleagueofocala@gmail.com](mailto:juniorleagueofocala@gmail.com)  
Phone: (352) 368-0993

**The following requirements must be met for an application to be considered:**

1. The applicant organization must be a non-profit agency, preferably with 501(c)3 status.
2. The applicant organization must have a commitment to voluntarism; applications must include a request for volunteers. Requests for funding only are not accepted.
3. Applications cannot be accepted for the following funding uses: fundraising, capital campaigns, individual requests, travel expenses, salaries, stipends, political activities or religious purposes.

**ORGANIZATION/AGENCY INFORMATION:**

501(c)3 Non-Profit Status:

Name of Agency/Organization Requesting Assistance:

Agency Address:

Agency Phone:

Agency Fax:

Name of Executive Director/President:

Contact Person for Project:

Contact Phone:

Contact Email:

Number of Years Organization has been in business:

Mission/Purpose of Agency:

Has this organization received Junior League assistance previously? If so, give the date and describe the assistance received:

## **PROJECT INFORMATION:**

Please provide a brief overview description of the project for which you are requesting assistance. (Attach additional sheets as necessary. Please note that requests for general fundraising, salaries or capital campaigns are not eligible for consideration. Applications may request volunteer assistance with a limit of \$500 in funding.

Date(s) and Time(s) of project:

How many volunteers are requested?

How will our volunteers be utilized? (Describe what they will be doing.)

What amount of funding is requested?

How will the funding be used?

Are you able to accept partial funding if available? Yes\_\_\_\_\_ No\_\_\_\_\_

Describe the community need you believe this project will fulfill:

What goals do you expect to accomplish through this project?

What is the base or demographic of your client population?

What is the number of people impacted through this project?